

# King Township Public Library

## 2005 *ANNUAL REPORT*

[www.king-library.on.ca](http://www.king-library.on.ca)



Enter inquisitive...  
Leave enlightened!

*King Township Public Library  
1970 King Road, King City, Ontario  
L7B 1A6*

## A year in review...

### Content

The library system offers a rich mix of information resources to assist the community with their information needs.

- 62,160 books
- 80 Magazine titles in print format
  - 3,342 Videos and DVDs
- 2,270 talking books & kits
  - 2,045 Music CDs
  - 81 CD ROMS
  - Web site access to:
    - 2000+ full text electronic magazines and newspapers
    - 8,000+ electronic books covering a wide array of subjects.
    - Digitized materials including Women's Institute records & Remembrance Day Resources. [www.king-library.on.ca](http://www.king-library.on.ca)
- Proprietary access to the Toronto Star's "*Pages of the Past*", a digitized fully searchable record of the newspaper from 1894

### Services

- A friendly and knowledgeable staff always willing to assist with your search for information.
- Library web site: provides access to 2000+ magazines 24/7 and links to local businesses, community groups.
  - Public access to the Internet at all locations.
    - Local History / genealogy resources
  - Community bulletin boards and meeting rooms
- Storytime programmes, babysitting courses, special programmes such as TD Summer Reading, book clubs, and ESL classes.
  - Interlibrary loan - the library lent 769 books to other libraries and borrowed 761 on behalf of our patrons.
  - Library tours and free instruction at your convenience..



## Highlights of 2005

- **Strategic Plan:** Staff continued with the implementation process of the plan during its third and final year. *See website*
- **Web site:** Staff continues to make improvements to the web site and harness its integration with a new library catalogue to maximize access to information.
  - **Library Catalogue:** Senior staff moved to activate various features of the catalogue including the posting of electronic book titles into its holdings list.
- **Hyperion Archival Database:** A contract librarian was hired with a grant from the Ministry of Culture to develop content for the database. In association with the Library's community partners, the King Archives and the Clerk's Department at King Township a number of important local documents were digitized and made available to the public.
- **Increased public hours:** With the support of the Library Board a number of summer children's programmes at the Ansnorveldt Library were provided. In past years the facility has not been open during the day in July and August.
- **Collection Development:** With the use of money collected through development charges, staff purchasing new reference materials and other core collection items to begin the process of updating the collection.
- **Children's & Young Adult Services:** In the fall a teen advisory group was created to assist the manager in charge with future planning needs and advise the library how we can do more to meet the needs of area teenagers.
  - **Alternative Funding:** The CEO and Library Board continued to pursue grant opportunities and explore potential fund raising opportunities to support public services.
- **Community Needs Assessment:** During 2005 the Board and senior staff undertook a review of community needs as they relate to library services. The last review was completed in the spring of 2000. Consultants have been hired to conduct the review anticipate five community focus group sessions and meeting with all levels of staff to determine the needs of the community.

## Plans for 2006

- **Website:** the Library's new web site scheduled to launch in June of 2006 will improve access to information and online materials. The web site developed with input from the community through a focus group session along with the knowledge management skills of library staff. The Library thanks Verus Interactive of King City for their significant contribution.
- **Hyperion Database:** Now called Timeless King Online, the database allows a foundation of important local history, archival and municipal government documents to be collected and digitized for improved access by the public. The project received the praise of the Ontario Minister of Culture for its innovative approach to information management and the partnerships this spawned. Additional content will be added in 2006.
- **Increased public hours:** Staff will work within budget to offer additional children's programming in the summer of 2006 at the Ansnorveldt Library as an extension off normal operating hours.
- **A teen advisory group** will be formed to better understand and then meet their information needs Their input will direct changes in collection and web site content.. Teen participants will be awarded community service hours for their contribution.
- **Outside Funding:** The library received a special one time grant from the Ministry of Culture in early 2006 to support literacy and life-time learning initiatives. The library plans to explore a number of exciting events to encourage reading and self development. The library will apply for significant one time funding from the Ontario Trillium Foundation to improve the depth of its materials collections.
- **Community Needs Assessment:** Monteith \* Brown Planning Consultants will complete their review of library services in June of 2006. The report will be posted on the Library website and the Board and staff will work on implementing appropriate recommendations in 2006.

## 2005 FINANCIAL STATEMENT

<b>Revenues</b>		
Municipal Contribution:		
Operating	909,000	
Capital	50,000	
Grants		
Province of Ontario	29,146	
Other	59,021	
General Revenue	<u>55,056</u>	
<b>Total Revenues</b>		1,102,223
<b>Expenditures</b>		
Salaries, wages, and benefits	714,308	
Materials & Equipment	124,457	
Building Maintenance & Utilities	48,747	
General Operating Expenses	128,952	
Capital Expenditures	<u>66,815</u>	
<b>Total Expenditures</b>		1,083,279
Net revenue	18,944	
Fund balance beginning of year	<u>3,173</u>	
		22,117*
*Fund allocation	- retained earnings	2,117
	- operating reserves	20,000
<b>DONATIONS/GRANTS</b>		
Donations over \$1,000: Len Osin Foundation; Mr. Barry Wallace. We also acknowledge the many friends of the library that have made other significant contributions throughout the year.		
Grants from: Industry Canada: Community Access Programme; Human Resources Development Canada, Ministry of Culture; Southern Ontario Library Service; Library Strategic Development Fund, Canada Council.		
*The audited financial statements are available through the Chief Librarian.		

### Library use statistics

	<u>2005</u>	<u>2004</u>
Patron visits	<b>150,750</b>	132,392
Materials borrowed	<b>162,820</b>	154,797
Reference questions answered	<b>11,964</b>	13,860
In library Internet sessions	<b>13,571</b>	12,056
Library website visits	<b>46,142</b>	41,846
Programme attendance	<b>3,707</b>	4,904
Meeting room rentals	<b>221</b>	282

***KING TOWNSHIP PUBLIC LIBRARY***

***2005***

***BOARD MEMBERS***

Gordon Craig, Chair

Virginia Atkins

Bob Gwalchmai

Marilyn Harding

Sylvia Pal

William Plaus

Michael Schwartzkopf

Barry Wallace

Councillor Steve Pellegrini

Murray McCabe, Chief Executive Officer

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**Community Libraries**

Ansnorveldt Library  
18997 Dufferin Street  
Ansnorveldt, Ontario.  
L3Y 4V9  
905.775.8717

King City Library  
1970 King Road  
King City, Ontario  
L7B 1A6  
905.833.5101

Nobleton Library  
8 Sheardown Road  
Nobleton, Ontario  
L0G 1N0  
905.859.4188

Schomberg Library  
77 Main Street  
Schomberg, Ontario  
L0G 1T0  
905.939.2102