

# King Township Public Library

[www.king-library.on.ca](http://www.king-library.on.ca)

## *2007 ANNUAL REPORT*



Author Sharon Jennings at King City Library, 2007

**Experience the magic of reading!**

King Township Public Library  
1970 King Road, King City, Ontario  
L7B 1A6

## A year in review...

### Content

The library system offers a rich mix of information resources to assist the community with their information needs.

- 67,252 books
- 80 Magazine titles in print format
  - 3,509 Videos and DVDs
  - 2,322 talking books & kits
    - 2,181 Music CDs
    - 86 CD ROMS
  - Visits to the website 67,019
- Web site access to proprietary material:  
18,000 magazines and newspapers many in full-text format  
8,000+ electronic books

An electronic collection of significant local history and archival materials.

### Services

- A friendly and knowledgeable staff always willing to assist with your search for information.
- Library website: provides access to 2000+ magazines 24/7, links to government sites and a plethora of other information rich resources.
  - Public access to the Internet at all locations.
  - Local History / genealogy resources.
  - Community bulletin boards and meeting rooms.
- Storytime programmes, babysitting courses, special programmes such as TD Summer Reading, book clubs & author readings.
  - Interlibrary loan - the library lent 910 books to other libraries and borrowed 1,872 on behalf of our patrons.
  - Library tours and free instruction at your convenience.



**Books and Princess' at the Library's Halloween story time!**

- **Highlights of 2007**

- **Community Needs Assessment:** The report was presented to Council in January. Library staff has continued to work through the various recommendations in the report and have presented the Library's technology plan to Council.
- **Electronic databases:** The launch of the province wide Knowledge Ontario database took place in January. This service provides further support to the growing number of customers that rely on electronic information formats for research and personal use. Millions of Ontarian's now have access to proprietary databases by using their public library card.
- **Grants:** The Library continues to use government grants to extend and build services for residents. The Library applied and received money for a partnership with Service Ontario to teach and promote government services. Grant money allowed the King Library system to hire much needed additional staff to provide these services that provide lasting benefit to the community.
  - **Homebound Programme:** The Library was pleased to focus its resources on creating a new streamlined service to homebound residents and promote the service across the township.
- **Staff Development:** With the support of the Library Board, staff had the opportunity to participate in Canada's largest library conference in February. Staff attending the conference toured the Ontario Legislative Library as part of the one day event.
- **Advocacy:** At the request of the Ontario Library Board's Association, The Board Chair, Gordon Craig and the CEO/Chief Librarian, Murray McCabe were asked to participate in a select panel on library governance and advocacy at the Ontario Library Association Conference in 2007. Participants included representatives from across Ontario and additional guest speakers included Doug Reycraft, President of the Association of Municipalities of Ontario.

- **Improvements and repairs**

The King City and Schomberg libraries received new display shelving for high demand items such as new books and movies. The King City Library replaced its twelve year old phone system and added more counter and table space for public use.

- **Procedures** Senior managers with the assistance of frontline staff developed an in-house circulation manual to ensure procedures are standardized across the four branch system.

- **Community Calendar:** The Library system purchased and implemented an online calendar in 2007. King is the only library in Canada that allows local community groups to post their own information by way of a password. King's experience will be featured at the upcoming 2008 American Library Association conference expected to draw 10,000 library professionals. The Library is the first in Canada to allow community groups to post their own service club information on the site.

- **Programmes & Partnerships:** The Library's Reading Buddies programme and its volunteer tutors received recognition at the annual Volunteer Awards Night. An abundance of press coverage was also garnered for the Writer's In Residence Programme.

- The Library continued to build and broaden its relationship and support for various community groups during the year. The Library arranged for the purchase and licensing of a number of films related to the environment in partnership with Arts Society King, Cold Creek and the Dufferin Marsh Committee. Films included Al Gore's, An Inconvenient Truth.

- The Library has continued to partner with the King Township Archives to improve access and safe guard historical documents and oral histories relevant to the community.

#### **Plans for 2008**

- **Strategic Plan:** The Library Board and its staff will create and implement a new three year strategic plan. The plan will use its recent Community Needs Assessment as a guide to creating the plan. If time and budget permit the Board will begin to prepare a plan that will see the Schomberg Library expanded in 2010 to meet the growing needs of the community.

- **Web site development:** Staff will look to improve the existing web site and implement a more efficient updating protocol. With the rapid growth in residents visiting the Library electronically staff wants the site to be as versatile and welcoming as possible.

- **Grant Money:** The CEO/Chief Librarian will work with his staff to make application for special funding from the provincial and federal governments to improve our collections and implement the digitization of more local history materials.

- **Budget:** Staff and the Board will continue to work together to report on and find efficiencies in service delivery. This will include participation in advocacy efforts by the Federation of Ontario Public Libraries.

- **Partnerships:** The Library Board and its Chief Librarian recognize the benefit strong partnerships bring to the community and will continue to leverage the abilities of the system to assist community groups & promote wider use of the Community Calendar.

**2007 FINANCIAL STATEMENT**

<b>Carry forward 2006</b>	<b>43,855</b>		
<b>Revenues</b>			
Municipal Contribution:			
Operating	985,057		
Capital	15,830		
Grants			
Province of Ontario	29,146		
Other	59,302		
		General Revenue (rentals, fines, programmes)	<u>53,267</u>
<b>Total Revenues</b>	1,142,602		
<b>Expenditures</b>			
Salaries, wages, and benefits	819,195		
Materials & Equipment	119,434		
Building Maintenance & Utilities	63,532		
General Operating Expenses	130,449		
Capital Expenditures	<u>26,670</u>		
<b>Total Expenditures</b>	1,160,662		
<b>Balance end of year</b>	<b>25,795</b>		
2008 Fund allocation		Retained earnings	3,724
		Grant reserves	22,071

**DONATIONS/GRANTS**

Donations over \$1,000: Len Osin Foundation

Grants from: Industry Canada: Community Access Programme; Ministry of Culture; Canada Council for the Arts.

**\*The audited financial statements are available through the  
CEO/ Chief Librarian.**

**Library use statistics**

**2007**

Patron visits	126,932
Materials borrowed	159,319
Reference questions answered	14,139
In library Internet sessions	13,581
Library website visits	67,019
Programme attendance	5,741
Meeting room rentals	299

**2007**

**BOARD MEMBERS**

Gordon Craig, Chair

\*Alan Abrahams  
Virginia Atkins  
Robert Gwalchmai  
Sylvia Pal

Fr. William Plaus  
Councillor Jack Rupke  
Michael Schwartzkopf  
Jim Streb

Barry Wallace

Murray McCabe, CEO/Chief Librarian

\* Mr. Abrahams passed away suddenly in 2008

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**Community Libraries**

Ansnorveldt Library  
18997 Dufferin Street  
Ansnorveldt, ON L3Y 4V9  
905.775.8717

King City Library  
1970 King Road  
King City, ON L7B 1A6  
905.833.5101

Nobleton Library  
8 Sheardown Road  
Nobleton, ON L0G 1N0  
905.859.4188

Schomberg Library  
77 Main Street  
Schomberg, ON L0G 1T0  
905.939.2102



Members of the Library Board and staff with Mayor Black, Councillors Rupke and Underhill thanking author & Writer in Residence Sharon Jennings.