

Board Present: Virginia Atkins, Gordon Craig (Chair) via conference call, Blair Day, LCdr. Bob Gwalchmai (Vice Chair), Sylvia Pal, Darlene Sikkema, Jim Streb

Staff Present: Rona O'Banion (CEO), Sharon Bentley, Gabriella Del Borrello

Regrets: Councillor Cleve Mortelliti, Jack Rupke, Michael Schwartzkopf, Phyllis Vernon

### **1. CALL TO ORDER**

Mrs. Pal called the meeting to order at 7:06 pm.

### **2. APPROVAL OF THE AGENDA**

#### **Motion 2014-3-01: Agenda**

Moved by Bob Gwalchmai, seconded by Virginia Atkins that the agenda be approved as distributed. Carried.

### **3. DECLARATIONS OF CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF THE MINUTES OF FEBRUARY 18, 2014**

#### **Motion 2014-3-02: Minutes**

Moved by Jim Streb, seconded by Darlene Sikkema that the minutes be adopted as distributed. Carried.

### **5. BUSINESS ARISING FROM THE MINUTES**

#### **5.1 Previewing 3 videos from AMPLO's Inter-ministerial Forum**

The Board previewed 3 short videos from AMPLO's Inter-ministerial Forum.

### **6. CORRESPONDENCE**

#### **6.1 Received from Giselle Bodkin, partner with BDO (auditors) RE: Introductory Letter with Audit Plan**

The CEO stated this correspondence was an introductory letter from the Township's auditors, advising the Library Board of their audit plan and strategy for the year ending December 31, 2013. The CEO stated that the Library had their preliminary audit done in January 2014.

### **7. REPORTS OF BOARD COMMITTEES**

#### **7.1 Chair's Report**

None.

## **7.2 Finance Committee**

LCdr. Gwalchmai reviewed all cheques issued over \$2000 and the financial report for the month of February 2014 with the Board.

### **Motion 2014-3-03: Finance**

Moved by Bob Gwalchmai, seconded by Blair Day that the Board adopt the financial report for the month of February 2014. Carried.

## **7.3 Policy Committee**

No report.

## **8. INFORMATION**

### **8.1 CEO Report**

The CEO reviewed her report with the Board highlighting:

- the hiring of Township's new finance director and treasurer, Mr. Allan Evelyn;
- in consultation with Trustee Jim Streb, the Library purchased and dedicated an "in-memorium" book for his mother who recently passed away;
- the Green Reads pilot proposal which would see mechanical vending machines, stocking, dispensing and collecting used books that commuters could purchase (or return) "on the fly for a nominal fee", placed in all the train stations along the Barrie GO line. The CEO cautioned that the proposal has already faced some set-backs and we are still in the preliminary stages of investigation;
- that the new operating hours at the Ansnorveldt Library Branch have been getting positive feedback by staff and patrons to date.

### **Motion 2014-3-04: CEO Report**

Moved by Darlene Sikkema, seconded by Virginia Atkins that the Board receive the CEO report for the period February 14 – March 13, 2014. Carried.

### **8.2 Library Statistics**

Sharon Bentley reviewed the Library statistics with the Board, adding that the Library had issued over 100 new Library cards since January 2014, usage for TV series had been over 423 last month and Zinio, the Library's magazine database, statistics continue to increase.

### **8.3 Other Information**

#### **8.3.1 Local Library Related Media Stories**

Local Library-related media stories were made available to the Board.

## **9. NEW BUSINESS**

### **9.1. Report from Council – Councillor Cleve Mortelliti**

No report.

### **9.2 Demo of Consumer Reports and A to Z World Travel Databases**

Ms. Bentley provided a demonstration of two new databases available to the public, *Consumer Reports* and *A to Z World Travel*. Both demos were well received by the Board.

**10. ADJOURNMENT**

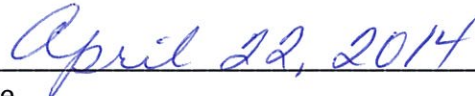
**Motion 2014-3-05: Adjournment**

Moved by Virginia Atkins that the meeting be adjourned. Carried.

The meeting was adjourned at 8:46 pm.

  
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Vice Chair

  
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Chief Executive Officer

  
\_\_\_\_\_  
Date